

# PATIENT INFORMATION SHEET

Date: \_\_\_\_\_

**PATIENT INFORMATION** (Please Print)

 NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 SSN \_\_\_\_\_ MARITAL STATUS: S M W D  
 DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_ SEX M F  
 HOME # \_\_\_\_\_ CELL # \_\_\_\_\_  
 WORK # \_\_\_\_\_ EXT. \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_  
 OCCUPATION \_\_\_\_\_  
 EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**RESPONSIBLE PARTY INFORMATION** (If patient is a minor) (Please Print)

 NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 SSN \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
 RELATIONSHIP TO PATIENT \_\_\_\_\_  
 HOME # \_\_\_\_\_ CELL # \_\_\_\_\_  
 WORK # \_\_\_\_\_ EXT. \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_  
 OCCUPATION \_\_\_\_\_  
 EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

<b>EMERGENCY CONTACT:</b> _____	RELATIONSHIP _____	PHONE # _____
<b>LANGUAGE</b>	<b>ETHNIC GROUP</b>	<b>RACE</b>
<input type="checkbox"/> English	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> White
<input type="checkbox"/> Spanish	<input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> African American/Black
<input type="checkbox"/> Other _____	<input type="checkbox"/> Unknown	<input type="checkbox"/> Asian
<input type="checkbox"/> Declined to Specify	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Declined to Specify	<input type="checkbox"/> Declined to Specify

**INSURANCE INFORMATION**

PRIMARY INSURANCE _____	SECONDARY INSURANCE _____
CARD HOLDER'S NAME _____	CARD HOLDER'S NAME _____
INSURED SS# _____ DATE OF BIRTH _____	INSURED SS# _____ DATE OF BIRTH _____
GROUP # _____ POLICY # _____	GROUP # _____ POLICY # _____
EMPLOYER _____	EMPLOYER _____

Reason for your visit to our office today: \_\_\_\_\_

Name of the person/provider who referred you here: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_

I authorize the release of medical or other information about me to the listed insurance provider(s). I permit a copy of this authorization to be used in place of the original and request payment of medical insurance benefits either to myself or to the party who accepts assignment.

**Copays are due at time of service.** All accounts should be paid within 90 (ninety) days of insurance being posted to prevent further action. I/we agree to pay any collection or attorney fees owed in addition to court costs if charges are not paid within the terms stated above and legal action is necessary to obtain collection.

I/we give permission for my/our minor child to receive medical attention.

I/we certify that I/we have read all of the above and the information given is true.

I understand that **missed appointments** without a compelling reason may be charged a no-show fee of \$50 for an office visit and \$100 for a surgical visit unless 24 hours' advance notice is given. Visit our website at [www.susongderm.com](http://www.susongderm.com) for more information.

PATIENT/GUARANTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_